

Bolshaw PTFA AGM 2024 minutes

Thursday 14th November 2024

6-7pm at School.

Item	Notes	Actions
1	<p>Those in attendance:</p> <p>Gulnaz Ali Polly Harris Sara Drrah Aline Rowley Pam Hargreaves Miss Brown Miss Riley Mr Marshall</p> <p>Apologies from Louise Scanlon.</p> <p>LB to chair and take the meeting through the agenda.</p>	
2	<p>Approval of minutes from AGM November 2023</p> <p>Minutes were agreed following an overview from LB of last year's meeting.</p> <p>Overview of last years election.</p> <p>Jessica Dawson, Louise Scanlon and Nicola Oakley have stepped down from positions within the PTFA. Polly Harris also advised she is unable to be a committee member this year.</p> <p>New members of the committee to be elected.</p>	
3	<p>Matters arising from the minutes</p> <p>NONE</p>	
4	<p>Chairs report</p> <p>LB gave an overview of the chairs report for 23-24 which will be uploaded to the school website.</p> <p>This included a summary of last years events and the successes of the PTFA last year. In summary many events were successful last year and the PTFA have been able to make many purchases to support the children at school.</p> <p>Money raised has been posted on PTFA Facebook page and been advertised by school.</p> <p>LB would like to thank LS for all her hard work as chair this year and to thank the rest of the committee for supporting the events and making them possible.</p> <p>LB also mentioned (as mentioned by LS in her report) that the PTFA have started an application for a grant linked to forest school provision and outdoor learning. LB confirmed that NO had sent through the started application and that we would be picking this up for this academic year.</p>	<p>CR to upload chairs report to the website.</p> <p>LB/CR to look at grant for outdoor learning.</p>

5	<p>Treasurers report Treasurers report overview given by LB. This will be uploaded to the school website.</p> <p>This report outlined the financial gain from PTFA events and what the money has funded over the last year.</p> <p>In summary the starting balance was £4,389.06 and the closing balance on 31st August was £3,797.07. The current balance of the account following spending in Autumn 1 is £880.32.</p> <p>LB ran through the income and expenditure.</p>	CR to upload report to the website.
6	<p>Appointment of independent examiner of accounts LB mentioned the need for an independent examiner of the accounts. SD suggested her husband may be able to help and would let us know.</p>	SM to look into this.
7	<p>Election of committee The roles were discussed and parents felt they were unable to step forward into these roles for the time being. We must have two members of the committee or we must demolish the PTFA which would be a great shame.</p> <p>SD said she would ask her husband about being treasurer.</p> <p>LB discussed possibility of CR taking on a role of acting chair until a parent would like to come forward into this role. Some parents showed interest in shadowing CR for a period before moving into the role.</p> <p>AR, PH, GA and SD all agreed to be official committee members. Thank you for your support.</p> <p>Parents raised that they felt they could not commit to the roles as they felt the support from other parents/families would be limited and mean they have to do all the events.</p> <p>The PTFA is everyone in our Bolshaw community and we would appreciate parents/carers coming forward to support the PTFA.</p>	<p>CR/LB to look into staff in roles.</p> <p>CR/LB/SM to look at how to encourage more help for the roles/ co-role / shadowing</p>
8	<p>Any other business Purpose of the PTFA is to bring the community together to raise funds to support school. These events the children will remember forever.</p> <p>Parent kind subscription, we will continue to use this academic year.</p> <p>Easy fundraising – PH suggested sending a reminder out to parents about easy fundraising and how to set up.</p> <p>Parents raised that they would like more messages to come through Dojo as everyone sees/reads that more regularly and it</p>	<p>CR to send easy fundraising reminder.</p> <p>CR to trial using the dojo calendar.</p> <p>CR to send message about cash only and pre-paid tokens to be sent home on Thursday.</p>

	<p>is easier to access. PH also suggested using the dojo calendar to remind parents of events that are happening as this will send everyone reminders.</p> <p>Suggestion of fundraising events moving forwards: Eid Fair, bingo night, games night and discos.</p> <p>Winter fair was discussed and parents fed back from last year that it took quite a long time to get in last year. CR suggested that we will advertise to parents' cash only which will move the queue along much quicker. Those who have pre-paid for tokens can collect them from the office the day before.</p>	
9	<p>Next AGM meeting Most likely be November 2025, unless a meeting is called sooner.</p>	CR to diarise this in 2025.